

POSITION	REQUIRED BASIC & ADDITIONAL	EXPERIENCE	KEY RESPONSIBILITIES
	QUALIFICATIONS		
LEGAL OFFICER	An Attorney-at- law	Minimum 05 years professional experience	 Assist the Legal Advisor on drafting digital laws and regulations To Draft and review MOUs, all types of Contracts with relevant programme/project management counterparts Assist the Legal Advisor on development of laws and regulations required for effective digital solutions, in collaboration with multiple government stakeholders Assist the management to review Consultants Contracts of the Agency Assist the Legal Advisor to review existing digital laws from time to time and make recommendations for amendments Comprehend amendments to the acts related to ICT and draft regulations Assist the Legal Advisor/Director when developing strategies on laws to protect the digital landscape and closely work with stakeholders to implement cyber laws Assist the Legal Advisor in providing technical expertise required by stakeholders related to legal aspects Provide legal advice related to MOUs, consultancy services and HR matters in consultation with the Legal Advisor