

<b>Subject</b>	Project Implementation Consultancy Form for Implementing National Security Operation Center (N-SOC) Contract No: ICTA/GOSL/CON/QBS/2016/23
<b>Date</b>	September 01, 2016 – 1400 hrs (2.00 p.m.)

<b>Meeting Participants</b>	
<p><u>Representatives from Bidders</u>            Mr. Han Han Kwang - ST Electronics            Mr. Philip Kwang – ST Electronics            Mr. Asela Jayathilaka – Lanka Orix Information Technologies            Mr. Kumar Manthri – (Deloitte)            Mr. Mohan Chathuranga – PricewaterhouseCoopers            Mr. Vengadasalam Balagobi – PricewaterhouseCoopers            Mr. Buddhika De Alwis – KPMG            Mr. Neomal De Silva - KPMG</p>	
<p><u>ICTA panel</u>            Mr. Gamini Karunaratne, Director-Procurement &amp; Head-Administration (ICTA)            Mr. Sujith Jayasuriya, Programme Manager (ICTA)            Mr. Rohana Palliyaguru, Manager-Operations (Sri Lanka CERT CC)            Mr. Priyankara Perera, Associate Information Security Engineer (SLCERT CC)            Mr. Lahiru Abeygunawardena, Procurement Executive (ICTA)</p>	

#	Discussion points
1	<p>Q: Is it a must to strictly adhere to the provided time-line?            C: Duration of the project implementation shall be 40 weeks but major variations from this time frame may not be considered positively.</p>
2	<p>Q: How long will it take to complete the procurement of necessary hardware and software?            C: Time-lines have been given considering the typical time-lines for all related procurement items. Procurement of SOC solution (hardware and software) will be initiated soon after specifications are ready.</p>
3.	<p>Q: There are certain dependencies for this assignment on other procurement items. What would be the time-frame of 40 weeks if delays occur?            C: The dependency is obvious; and any delay will have be addressed if a situation arises.</p>
4.	<p>Q: Can the consultant be the solution provider as well?            C: Please refer Instruction to Consultant clause 1.6: Conflict of Interest (page 8).</p>

5.	<p>Q: Would the consultant be penalized if there is a delay by ICTA with the other related procurements (location, facilities etc.)?</p> <p>C: The consultant will not be penalized for the delays which the consultant is not liable.</p>
6.	<p>Q: Why do we need an insurance cover (Special Conditions 3.5)?</p> <p>C: This is to ensure that the consultant takes the necessary precautions against any risks that may occur during the performance of the contract to ensure smooth implementation.</p>
7.	<p>Q: In page 35 (3.5b), are you referring to a cyber-event or accidents in general?</p> <p>C: Incidents in general.</p>
8.	<p>Q: Should the sub-contractor be insured as well?</p> <p>C: It should be arranged between the consultant and their respective sub-contractors.</p>
9.	<p>Q: According to page 68 (3.8) ICTA will retain ownership of certain intellectual properties owned by the consultant. Are you enforcing this?</p> <p>C: Refer the clause carefully. 'All plans, drawings, specifications, designs, reports, other documents and software submitted by the Consultant under this Contract shall become and remain the property of the Client'.</p>
10.	<p>Q: How are you going to assess the Standard of Performance as stated on page 67 (3.1.1)?</p> <p>C: The consultant shall always act in a faithful manner to the client in the performing of the contract.</p>
11.	<p>Q: As a foreign consultant, will you be helping us with any issues in relation to Visa?</p> <p>C: We can provide you with the necessary documentation that will help clarifying your purpose of visiting Sri Lanka. But it is up to the consultant to handle the visa process.</p>
12.	<p>Q: What currency should be used when providing the total on the bid?</p> <p>C: Refer 3.8 of 'Instructions to Consultants'.</p>

*Q: Question, C: Clarification*

**Please note and comply with the above clarifications and amendments.**

***Gamini Karunaratne***

Director-Procurement& Head of Administration

ICT Agency of Sri Lanka

160/24, 2<sup>nd</sup> Floor, Kirimandala Mawatha, Colombo 05

Tel:+ 94-11-2369099 to 100, Ext 258

September 12, 2016